## Executive Team Expenses Professor Paul Layzell, Principal February - April 2022

Date	Reason for booking	Type of expense	Cost in GBP
02/02/2022	Royal Holloway in Concert, London	Train	57.60
09/02/2022	Civica meeting, London	Meal	44.61
10/02/2022	HEPI and Collegiate Council meeting, London	Train	26.50
24/02/2022	Recetion for Nominees for the Queen's Awards for Volunatry Services (LL of Surrey)	Train	25.65
01/03/2022	Study Group meeting, London	Train	7.15
01/03/2022	SMT Away Day, Ascot	Train	14.20
03/03/2022	UUK Meeting, London	Train	20.90
16/03/2022	Visit to London campus, 6th January 2022	Train	17.65